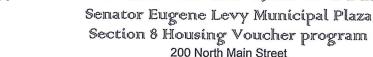


## SPRING VALLEY VILLAGE OF SPRING VALLEY



 Zach Clerina
Deputy Mayor
Asher Grossman
Trustee
Eudson T. Francois
Trustee
Yisroel Eisenbach
Trustee

Alan M. Simon Mayor

www.VillageSpringValley.org

## NOTIFICATION TO LANDLORD OF TENANTS REQUEST TO TERMINATE LEASE

Date:		
Re:	Tenant Name	
	Address:	
	Lease expiration date:	
Dear Landlord:		
Please be advised that the above-mentioned Section 8 tenant has contacted our office to request a voucher to move to another unit or port to another Housing Agency. If the tenant's lease is still in effect and you have no objections to the tenant vacating the apartment, you <b>must</b> fill out and sign the bottom portion of this form and <b>mail it back directly</b> to the Spring Valley Section 8 office of Community Development and Housing,  200 North Main Street, Spring Valley, NY 10977		
If you have any questions regarding this matter, please contact the following caseworker:		
	at 845-367-4599.	
-		
LANDLORD LEASE RELEASE AUTHORIZATION		
I,wish to	, understand that the above named Se o remain in his/her current apartment until the lease expiration date,	ction 8 tenant does not
This notice confirms that I am willing to release the tenant from his/her lease effective I understand that the subsidy on behalf of the tenant may be suspended as a result of the tenant's move/transfer. I also understand that is this is a portability transfer to (another HA), the subsidy for this tenant shall be suspended immediately upon issuance of a Section 8 portability voucher. The Office Housing and Community Development's responsibility for the portion of the rent for the present apartment shall terminate on the effective portability transfer date.  I also acknowledge that the tenant is current on their rent payments to me and owes no back rent.		
	Landlord's signature Date	